

To: Legislative History

From: Allyson Hicks, Director University Regulations

Date: June 13, 2023

Re: Policy Changes Necessitated by Substantive Changes to Policy 6-400: Student Rights and Responsibilities

Introduction and Background

The University has made substantive changes to Policy 6-400: Code of Student Rights and Responsibilities. Some of those changes necessitated changes to other University policies that reference Policy 6-400 or the Student Behavior Committee, which is established in Policy 6-400. These changes are listed below, and redline versions of the policies are attached to this memo:

Policy 1-007: University Speech Policy

- Replaces a provision that an instructor may refer a disruptive student to the student behavior committee with a provision that the instructor may refer the student to the Office of the Dean Of Students as described in Policy 6-400 (Section III.E.1).

Policy 3-231: Control of Animals on Campus

- Replaces a provision that failure to settle violation notice fees may result in reference to the Student Behavior Committee for appropriate disciplinary action with a provision that failure to settle violation notice fees may result in disciplinary action under Policy 6-400 (Section III.B.5).

Policy 3-232: Operating Regulations for Bicycles, Skateboards, Rollerskates, and Scooters (Non-motorized Riding Devices)

- Replaces a provision that chronic or flagrant student violators may be referred to the student behavior committee with a provision that the violator may be referred to the the Office of the Dean Of Students for appropriate disciplinary action as described in Policy 6-400 (Section III.B.4).

Policy 6-404: Undergraduate Admission

- Replaces terminology refereeing to behavioral misconduct and adds references to the correct policy numbers for academic misconduct and professional misconduct (Section III.B.4.e, Section III.B.5 and Section III.F.2.d,)

Policy 1-007: University Speech Policy

Revision #56. Effective date: ~~June 12, 2008~~ [August 15, 2023](#).

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I. Preamble and Statement of Policy

These regulations shall be interpreted in accord with the requirements of the free speech and assembly rights guaranteed by the United States Constitution and the Utah Constitution, and in accord with generally accepted concepts of academic freedom as followed nationally and at the University of Utah. It is the purpose of these regulations to protect and enhance the free exchange of ideas in the University and on the University campus. The primary function of a University is to discover and disseminate knowledge by means of research and teaching. To fulfill these functions a free interchange of ideas is necessary. It follows that the University must insure within it the fullest degree of intellectual freedom and protect the opportunity of all members of the University community and their guests to exercise their intellectual freedom and protect their right to communicate with others in the University community.

Academic freedom, the free flow of ideas, the right to speak and the right to hear must be protected not only from censorship but also from those committed to interference with a speaker's presentation through acts of disruption. It is the responsibility of all members of the academic community to refrain from such conduct and the University shall apply appropriate sanctions under proper procedural safeguards to those who violate this obligation.

All persons on the campus of the University of Utah, whether administrators, faculty, students, employees or guests, are subject to the law and the regulations of the University. Those who violate the law or the University's regulations while on the campus do so at the risk of prosecution in the courts by appropriate government officials or proceedings authorized by University regulations. By virtue of regulating the exercise of free speech on the campus, the University does not sponsor or sanction the messages being stated or the methods of speech being used unless expressly stated otherwise.

II. Definitions

The following definitions apply for the limited purposes of this policy and any associated regulations.

- A. Academic Freedom and Faculty Rights Committee: The Academic Freedom and Faculty Rights Committee is the elected committee provided for in Policy 6-002, Section 11.
- B. Committee on Student Affairs: The Committee on Student Affairs is a committee of students and faculty with the responsibility of developing and implementing policies pertaining to student life in relationship to the University as provided for in Policy 6-401.
- C. Student Code: The Student Code is the Code governing student rights and responsibilities found in Policy 6-400.
- D. Faculty Code: The Faculty Code is the Code governing faculty rights and responsibilities found in Policy 6-316.
- E. Member of the University Community: Members of the University community shall include all students, members of the University faculty and teaching staff, all employees holding administrative or staff positions and all personnel associated with the University.
- F. Departments and Colleges: For the purpose of these regulations, the terms "department" and "college" shall mean those academic units of the University of Utah that are from time to time authorized and established by the Board of Trustees of the University of Utah or the ~~State Board of Regents~~[Utah Board of Higher Education](#).
- G. Department or College Student Organizations: For the purpose of these regulations, the terms "department student organizations" or "college student organizations" mean those organizations of students authorized and established by the faculty or College Council of any department or college of the University, that are responsible to the faculty, college council or administrative head of that

department or college and in which students in the department or college are eligible for membership.

- H. Symbolic Speech: "Symbolic speech" shall include structures, actions and any other thing or activity for the purpose of expressing views or opinions that is not otherwise included in the concepts of oral or written speech, signs, handbills, posters or other methods of communication.
- I. Commercial Speech: For the purpose of these regulations, "commercial speech" includes all spoken, written and symbolic speech intended in whole or in part for the personal profit of the person, organization or institution engaged in the speech.
- J. Scheduling Office: For the purpose of these regulations, the Scheduling Office shall be the person so designated by the University Administration and charged with scheduling the use of University classrooms, auditoria, and other indoor and outdoor space with the exception of such University facilities as shall be designated by written rules published by the Scheduling Office as outside the jurisdiction of the Scheduling Office or where administrative directives have vested scheduling authority for facilities in the administration of a college or other subdivision of the University.

III. General Policies

A. Freedom of Speech and Assembly

- 1. Members of the University community shall have the right to freedom of speech and assembly without prior restraint or censorship, subject only to clearly stated, reasonable, and nondiscriminatory rules and regulations regarding time, place, and manner.

B. Academic Freedom

- 1. Academic freedom in the pursuit and dissemination of knowledge through all media shall be maintained at the University of Utah. Academic freedom shall be recognized as a right of all members of the faculty, whether with or

without tenure or continuing appointment, of all administrative officers, and of all students. The University of Utah endorses and hereby incorporates in these regulations the following statements of the American Association of University Professors related to defining academic freedom: "The 1940 Statement of Principles on Academic Freedom and Tenure" and the "1970 Interpretive Comments" thereon; the "1970 Statement on Professors and Political Activity"; the "1970 Statement of the Association's Council: Freedom and Responsibility"; and, the "1967 Joint Statement on Rights and Freedoms of Students".

C. Freedom of the Press

1. Members of the University community in their publications or broadcasts are entitled to the full protection of the constitutional right of freedom of the press. Reasonable and nondiscriminatory rules and regulations, consistent with these regulations, may be adopted regarding the operations of student and faculty publications, posting of signs and notices, the distribution of commercial advertising materials, and the solicitation of funds.

D. Due Process

1. Due process of law is recognized as essential to the proper enforcement of University rules, and accordingly no disciplinary sanction may be imposed on a member of the University community or an organization by or in the name of the University except in accordance with the written regulations, policies or procedures of the University and the Constitution of the State of Utah and the Constitution of the United States.

E. Conduct of Classes

1. Discussion and expression of all views relevant to the subject matter of a class are recognized as necessary to the educational process, but students have no right to impinge on the freedom of instructors to teach or the right of other students to learn. If a student persists in behaving disruptively in class after the instructor has explained the unacceptability of such conduct, the

instructor may dismiss the student from the class and may refer the matter to the ~~University's Student Behavior Committee~~ [Office of the Dean of Students as described in Policy 6-400](#). Upon dismissing a student from class, the instructor shall immediately notify the Dean of Students of the action so the student may be informed of the student's right to appeal the dismissal.

F. Nondisclosure of Student Views

1. Information about individual student views, beliefs, and political associations acquired by instructors, counselors, or administrators in the course of their work is confidential and is not to be disclosed to others without the prior written consent of the student involved or under legal compulsion.

G. Academic Rights of Faculty Members

1. A faculty member has the legal rights and privileges of a citizen. He or she may not be subject to punishment or reprisal for the exercise of such rights and privileges. He or she may be subject to sanctions for breach of the rules and responsibilities enumerated in the Code of Faculty Responsibility, University Policy 6-316.
 - a. Every faculty member has the right to academic freedom and the right to examine and communicate ideas by any lawful means even where such activities generate hostility or pressures against the faculty member or the University.
 - b. A faculty member's exercise of freedom of communication, association, or assembly, or his or her participation in political activities, does not constitute a violation of duty to the University, to his or her profession, or to students, except in situations specified in the rules of the Code of Faculty Responsibility.
2. Where ~~his or her~~ [the faculty member's](#) rank and status are appropriate, a faculty member has the right to vote on faculty appointments, promotions,

and tenure and to vote for representatives to department, college and University legislative bodies.

3. In any disciplinary matter, a faculty member has a right to adequate notice, to be heard, and to decision and review by impartial persons or bodies. In disciplinary proceedings involving a possibility of substantial sanctions, a faculty member has a right to full due process and peer judgment.
4. Faculty members are entitled to support and assistance from the University in maintaining a climate suitable for the exercise of rights of academic freedom, scholarship, research, and effective teaching and learning. A faculty member is entitled to a classroom free from violence or systematic disruption. The University shall strive to assist the faculty member in improving his or her skills and developing his or her talents as teacher and scholar.

H. Right to Form Student Organizations

1. Student organizations may be established for any lawful purpose. Affiliation of any student organization with lawful off-campus groups shall not, in itself, disqualify that organization from enjoying the benefits and privileges which the University affords to student organizations.
2. Organizations shall have the right to keep membership lists confidential and solely for their own use. The names and addresses of officers or representatives may be required by the University as a condition for registration or access to University funds or enjoyment of University privileges.

I. Registration Procedure for Student Organizations

1. Registration: Any qualified organization may be added to the University register upon:

- a. the filing of a completed University registration form, as provided for in subsection B of this section, with the Executive Secretary of the Committee on Student Affairs, and
 - b. the recording of the completed form with the Committee on Student Affairs by the Executive Secretary of the Committee.
2. Registration Form: A completed registration form shall include the following:
- a. name of organization;
 - b. address;
 - c. official representative(s);
 - d. constitution, charter, or official statement of the organization that:
 - i. sets forth the purposes and organization of the group;
 - ii. defines the qualifications for membership;
 - iii. provides for a method of choosing the representatives of the organization, all of whom shall be students, faculty, or employees of the University of Utah;
 - e. a signed statement of intent to be listed on the University register.

J. Maintenance of Registration for Student Organizations

1. Registered student organizations shall maintain their position on the University register upon filing annually with the Executive Secretary of the Committee on Student Affairs a statement of intent to maintain their listing on the register. This statement shall include any changes in the official statement since its latest filing and shall list the current recognized official representatives of the group.

K. Removal from Register

1. The Committee on Student Affairs or the ASUU Supreme Court may remove an organization from the University register for failure by the group to abide by University rules and regulations or state law.

L. Student Publications

1. Student publications supported by University funds or student fees, other than those publications sponsored by a college or department, may be regulated by the Student Media Council pursuant to rules and regulations, consistent with these regulations, of the Student Media Council. In the case of student publications sponsored by a college or department, the publication shall be regulated, in accordance with the policies consistent with these regulations, by regulations adopted by the college or department.

M. Student Elections

1. Student elections for ASUU shall be regulated pursuant to written regulations, consistent with the policies of these regulations, adopted by ASUU and published as part of ASUU bylaws. Elections for student organizations sponsored by colleges or departments shall be regulated by the college or department sponsoring the student organization pursuant to regulations consistent with the policies of these regulations.

N. Speaker Policy

1. Members of the University community and their organizations shall have the right to invite speakers to address audiences on campus (at the expense of the organization and members), subject only to reasonable and nondiscriminatory regulations governing the use of University facilities. The rights of speakers to freedom of expression under the Constitution of the United States and the Constitution of the State of Utah shall be protected. The rights of speakers to speak and audiences to hear free from undue disruption and interference shall also be protected.

2. Members of the University community and their organizations who invite speakers to address audiences on or off the campus, except University organizations designated by the University or any college or department as an official organization of the University, may not use the name of the University to imply official University sponsorship of the speaker in advertising or publicizing the event, except to identify the location of the event.

O. Free Speech Facilities

1. The University shall provide reasonably appropriate facilities in the area of the Union Plaza and adjoining lawns on the southwest side of the Union Building (bounded by the University Bookstore and Orson Spencer Hall) to enable speakers to address those wishing to listen. These facilities shall be available to any person, but members of the University community and their organizations shall have preference in the use of the facilities. Use of the facilities may be reserved through the Office of the Dean of Students or the Dean's designate for up to two hours for purposes of speaking. Members of the University community or their organizations reserving use of the facilities shall have preference in its use in the order of their application and over those seeking to use the facilities without reservation. Persons using the facilities may make use of tables and other temporary means for displaying or distributing information while the person or organization representing them is making use of the facilities. The tables or other temporary means for displaying or distributing information shall be removed upon the expiration of the time during which the facilities are being used by the person or organization.
2. Nothing in this section shall be interpreted as limiting the right of free speech elsewhere on the campus as provided by these regulations. The Office of the Dean of Students shall provide general notice of the existence of free speech facilities provided for in this section and the procedures for reserving use of the facilities.

P. Sound Amplification Equipment

1. Where sound amplification equipment is used to exercise rights defined or protected by these regulations, the persons or organizations exercising such rights must first obtain permission from the Scheduling Office. Sound equipment shall only be used at sound levels which do not disrupt or disturb teaching, research or other duly authorized meetings or activities. Violations of this restriction shall constitute grounds for revocation of the permission to use the sound amplification equipment.
2. Where permission is denied or revoked by the Scheduling Office, review of the decisions made will take place before the Committee on Student Affairs. The decision and any remedies order by the Committee on Student Affairs shall be final except as to claims of violation of the Utah or United States Constitution, which claims shall be heard by appeal to the Academic Freedom and Tenure Committee in accord with the rules and regulations of that Committee. The recommendation of the Academic Freedom and Tenure Committee shall be transmitted to the Academic Senate and the president. In cases where the president concurs with the Committee recommendation, the president shall notify all involved parties of the decision and the Board of Trustees at its next regularly scheduled meeting. In cases where the president disagrees with the Committee's recommendation, the president shall transmit the Committee recommendation with his or her recommendations to the Board of Trustees at its next regularly scheduled meeting for a final decision.

Q. Defamatory or Obscene Speech

1. Nothing in these regulations shall be construed as authorizing or condoning unlawful defamatory or obscene exercises of the speech rights defined under these regulations. Any person engaging in such conduct or using University facilities or grounds to do so shall be subject to the laws governing defamatory or obscene speech, including the authority of the University to

remove signs, posters, handbills, structures or other unlawful expressions of defamatory or obscene speech or publications.

IV. Regulations Governing the Use of University Facilities

A. General Policy

1. The regulations contained in this title establish procedures for the authorized use of University facilities for meetings, activities or other events. The purpose of the regulations contained in this title is to facilitate the effective and orderly use and enjoyment of the University's facilities without interfering with University instructional, research and other functions. These regulations apply to members of the University community and their organizations and to others from outside the University community who desire to use University facilities for meetings, activities or other events on campus. These regulations do not apply to the University Administration or duly authorized college, department or other administrators in scheduling University facilities for classes, research or other uses associated with the teaching and research functions of the University.

B. Scheduling Responsibilities

1. The Scheduling Office of the University, as provided for in Title I, J, shall maintain and provide for inspection by any person:
 - a. A list of the facilities which may be scheduled for use by members of the University community and their organizations. The list shall indicate those facilities over which the Scheduling Office has authority and the persons responsible for scheduling facilities not within the authority of the Scheduling Office;
 - b. A list of facilities not available for scheduling for use by members of the University community and their organizations; and
 - c. A schedule of any fees for use of University facilities or equipment.

2. The Scheduling Office, in consultation with the University Administration, may adopt a schedule of fees for use of University facilities. The fee schedule may distinguish between the classes of users provided for in III.C and III.D of this title in whether to impose a fee for the uses described and in the amount of the fee imposed. Any fee schedule shall be administered without unjust discrimination among the members of the same class of users.

C. Scheduling Procedures and Standards

1. Any member or organization of the University community may obtain the use of University facilities for non- commercial and University-related use by filing a request form with the office of the Scheduling Office. For the purpose of this regulation, a University- related use shall be interpreted liberally to include extracurricular activities normally associated with a University or activities reasonably related to a member of the University community's membership in the University community. The request form shall include the following information:
 - a. The name of the requesting organization or the name and identification number of the requesting member;
 - b. A brief description of the intended use, including the name of any speaker or speakers and the general topic of an address, if applicable;
 - c. The anticipated number of persons who will attend;
 - d. Whether an admission fee will be charged and, if so, the amount and purpose of such fee;
 - e. Any special facilities or equipment required for the use of the facility; and
 - f. Any preference for specific facilities.
2. The request form may also contain a statement to be signed by the member or by a member on behalf of an organization in which the requesting party agrees to be liable for any fees, legitimate out-of-pocket expenses or damages because of the applicant's conduct in use of the facility. Any rental

fee charged for the use of the facility under this section shall only be made in accord with a uniformly administered schedule of fees adopted under section B.1.c. of this title.

3. As soon as practicable, the Scheduling Office shall assign an appropriate room or space to the requesting member or organization meeting the requirements of this section and shall assist in arranging for any special equipment that might be required.

D. Commercial and Non-University Related Uses

1. The Scheduling Office shall publish rules and regulations governing the use of University facilities for commercial and non-University related purposes. The regulations may include a schedule of rental fees for University facilities. The regulations shall be available for inspection in the Scheduling Office and a written record of actions taken under the regulations shall be maintained and be open for public inspection.

E. Appeal Rights

1. If a member of the University community or organization objects to the denial of a scheduling request, the assignment of a particular facility or the assessment of fees or out-of-pocket expenses, the requesting member or organization shall have a right to appeal the denial, assignment or assessment to the Committee on Student Affairs, which shall hear the appeal and render a decision as soon as practicable but in any event no later than five (5) calendar days after the date of the appeal. The decision of the Committee on Student Affairs shall be final, except as to claims that the action of the Scheduling Office or the Committee on Student Affairs violates academic freedom or rights guaranteed by the United States or Utah Constitution which shall be heard by appeal to the Academic Freedom and Tenure Committee under the rules and regulations established by that Committee. The recommendation of the Academic Freedom and Tenure Committee shall be transmitted to the Academic Senate and the president. In

cases where the president concurs with the Committee recommendation, the president shall notify all involved parties of the decision and the Board of Trustees at its next regularly scheduled meeting. In cases where the president disagrees with the Committee's recommendation, the president shall transmit the Committee recommendation with his or her recommendations to the Board of Trustees at its next regularly scheduled meeting for a final decision.

V. Signs, Literature, and Structures

A. Posting of Signs, Notices and Posters by Members of the University Community

1. General Policy

- a. The University shall provide reasonable space indoors and outdoors for the posting of signs, notices and posters by members of the University community and their organizations. Such signs, notices and posters may deal with any subject matter including, but not limited to, notices of meetings or events and expressions of positions and ideas on social or political topics, and must clearly identify the author or sponsor of the materials.

2. Time, Place and Manner Restrictions

- a. Members of the University community and their organizations may post signs, notices and posters on bulletin boards and kiosks maintained by the University and located on the campus. Signs, notices and posters shall not be attached to trees, buildings, walls or other University structures unless otherwise expressly authorized by the Scheduling Office. Messages or slogans of any kind shall not be painted or otherwise written on trees, buildings, sidewalks, grounds fountains, walls or other University structures or surfaces, or on the personal property of others.

3. Members of the University community and their organizations may also post signs, notices and posters on designated bulletin boards and kiosks

maintained by the academic and administrative departments of the University subject to the approval and reasonable limitations of the appropriate departments. Colleges and departments may adopt reasonable time regulations limiting the time for display of signs, notices and posters on bulletin boards maintained by colleges and departments to maximize everyone's opportunity to use designated areas for signs, notices and posters and may prohibit attaching signs, notices or posters to walls and other surfaces in order to prevent damage to walls and other surfaces.

4. Any sign, notice or poster posted on campus must contain a visible expiration date, a date after which the sign, notice or poster may be removed, not to exceed fifteen (15) calendar days from the date of posting. For purposes of this regulation, a visible expiration date shall be either a stamped expiration date by the Office of the Dean of Students or official of the college or department responsible for the area where the sign, notice or poster is posted or a legible date placed in the lower right hand corner of the sign, notice or poster by the person or organization posting the sign, notice or poster. University maintenance personnel or other University officials may remove any signs, notices and posters which do not contain a visible expiration date as defined by this section.
5. The Dean of Students may grant permission to post signs, notices and posters for a period longer than fifteen (15) calendar days where it is shown that there is good reason for the signs, notices or posters to remain in place for a longer period; but in no case shall the signs, notices or posters be allowed to remain posted beyond the end of the academic semester or fifteen (15) calendar days from the date of posting whichever comes later.
6. Commercial and Non-University Community Signs, Notices and Posters
 - a. The Dean of Students shall publish rules and regulations governing the posting or distribution of signs, notices, posters, and other materials for commercial purposes or by non-members of the University community. The regulations may include a schedule of fees and limitations upon the

areas in which such commercial or non-member of the University community activity may take place. The regulations shall be available for inspection in the office of the Dean of Students and a written record of actions taken under the regulations shall be maintained and be open for public inspection.

7. Responsibility for Content of Signs, Notices or Posters

- a. Any person or organization shall be personally responsible for the content of any signs, notices or posters they sponsor or post on campus. By posting the sign, notice or poster on campus, the person or organization agrees to hold the University harmless for any assessed damages or liabilities incurred as a result of the sign, notice or poster.

B. Distribution of Handbills, Petitions and Other Written Material

1. General Policy

- a. Any person may hand out and distribute non-commercial handbills, petitions or other written material on campus without prior approval, so long as such distributed materials clearly identify the author or sponsor of the materials.

2. Time, Place and Manner Restrictions

- a. Distribution outside of University buildings is permissible but must not interfere with the entrances to the University buildings or the normal flow of pedestrian or vehicular traffic.
- b. Distribution inside buildings is permissible so long as those distributing handbills or other written materials do not disrupt the functioning of the University or interfere with the rights of other members of the University community.
- c. Handbills or other written material may not be attached or affixed to private property without the owner's permission.

3. Distribution of Commercial Handbills
 - a. The Scheduling Office shall publish rules and regulations governing the distribution of commercial handbills. The regulations may include a schedule of fees and limitations upon the areas in which such commercial activity may take place. The regulations shall be available for inspection in the Scheduling Office and a written record of actions taken under the regulations shall be maintained and be open for public inspection.
 4. Responsibility for Handbills
 - a. Any person distributing handbills or other written material shall be personally responsible for the content of the material and hold the University harmless for any assessed damage or liability incurred as a result of the distribution of the material.
- C. Structures Erected by Members of the University Community
1. General Policy
 - a. Members of the University community and their organizations may erect structures on campus to express their view or opinions. Such structures may deal with any subject matter including, but not limited to, expressions of positions and ideas on social or political topics.
 - b. A "structure" is any object (other than objects such as handbills, signs, notices and posters, arm bands or personal attire) used in the process of expressing views or opinions including, but not limited to, lawn signs, tables (and other structures used to display materials), booths, buildings, billboards, banners, and similar displays.
 2. Time, Place and Manner Restrictions
 - a. Members of the University community and their organizations may erect structures in areas where free speech facilities are required as defined in Title II, O. Members of the University community and their organizations may erect structures outside of the area where free speech facilities are

required where it is shown that the message is intended for an audience elsewhere on the campus.

- b. Prior to the erection of any structure, a person or organization must obtain a permit from the Scheduling Office for each proposed structure. The application for a permit shall include the identity of the member or members of the University community responsible for the structure, the proposed location and design of the structure, the length of time up to thirty (30) calendar days for which the permit shall be in effect, an agreement to remove the structure upon expiration of the permit and pay for any damage the structure may cause to the site upon which it is erected, and an agreement to hold the University harmless for any assessed damages or liabilities caused by the structure itself. In the case of structures defined in subsection 3 A of this section, other than structures that are lawn signs, billboards, banners and similar self-explanatory structures, the Scheduling Office shall require that the structure be regularly staffed during daytime school hours as a condition of issuing the permit and renewing the permit.
- c. The Scheduling Office shall issue the permit: 1) if the intended structure and uses made of it will not constitute an unreasonable safety hazard and will not impede the normal functions of the University; 2) the structure does not block or impede entry to any building or interfere with normal pedestrian or vehicular traffic; and, 3) the proposed location of the structure does not inflict unreasonable damage upon landscaping like flower gardens and shrubs.
- d. A permit shall be issued for up to thirty (30) calendar days. At the end of the time period for which a permit conditioned upon staffing the structure was issued and where there has been reasonable compliance with the staffing requirement, such a permit shall be renewed upon application for the same time period subject to the requirements applicable to the issuance of the original permit. A permit conditioned on staffing the

structure shall be renewed as often as requested, but in no case shall a renewal period extend beyond the end of the academic semester.

3. Appeal Rights

- a. Any person denied a permit to erect a structure or who objects to restrictions placed upon a permit may appeal the action of the Scheduling Office to the Committee on Student Affairs. The action of the Committee on Student Affairs may be appealed to the Academic Freedom and Tenure Committee on the ground that the action constitutes a violation of academic freedom or rights guaranteed by the United State Constitution or the Utah Constitution. The recommendation of the Academic Freedom and Tenure Committee shall be transmitted to the Senate and the president. In cases where the president concurs with the Committee recommendation, the president shall notify all involved parties of the decision and the Board of Trustees at its next regularly scheduled meeting. In cases where the president disagrees with the Committee's recommendation, the president shall transmit the Committee recommendation with his or her recommendations to the Board of Trustees at its next regularly scheduled meeting for a final decision.

4. Responsibility for Content and Safety of Structures

- a. Members of the University community shall be personally responsible for the content and use they make of the structures they erect on campus. By erecting any structure on campus, the member or members of the University community agrees to hold the University harmless for any assessed damages or liabilities caused by the structure itself or caused by libel or slander in the message it conveys.

5. Structures Erected by Non-Members of the University Community or for Commercial Purposes

- a. The Scheduling Office shall provide rules and regulations governing the creation and use of structures for commercial purposes or by non-

members of the University community. The regulations may include a schedule of fees and limitations upon the areas in which such commercial or non-member of the University community activity may take place. The regulations shall be available for inspection in the Scheduling Office and a written record of actions taken under the regulations shall be maintained and be open for public inspection.

VI. Demonstrations

A. Demonstrations and Picketing

1. General Policy

- a. Demonstrations and picketing on campus are legitimate means of expression. Anyone who wishes to engage in demonstrations and picketing shall be permitted to do so freely, as long as their conduct is not violent and does not unduly disrupt the functioning of the University or interfere with the rights of other members of the University community or damage University or private property.
- b. The term "demonstration" as used herein means any rally, gathering, protest, parade or procession.

2. Time, Place and Manner Restrictions

- a. Picketing or demonstrating must be orderly at all times and must not jeopardize public order or safety.
- b. Picketing or demonstrating must not interfere with the entrances to buildings or the normal flow of pedestrian or vehicular traffic.
- c. Picketing or demonstrating must not interfere with organized meetings or other assemblies in such a way as to invade the rights of others to assemble and the rights of speakers to free expression.
- d. Picketing or demonstrating must not interfere with classes and teaching, the use of offices or research facilities, the privacy of University housing,

or the special needs of the hospital, Health Service, and other University activities related to teaching or research.

B. Responsibility for Demonstrations or Picketing

1. Persons violating the time, place and manner regulations in subsection B of this regulation may be subject to arrest or other action authorized by law after notice is given of the regulations being violated and the persons refuse to cease and desist in their conduct violating the regulations.
2. Picketers or demonstrators shall be financially responsible for any damages, including cleanup of litter, caused by their picketing or demonstrating. Damages or litter caused by third parties not part of the picketing or demonstrations shall be assessed against such third parties.

C. Appeal Rights

1. Any person assessed damages caused by picketing or demonstrating shall have a right to appeal the assessment of damages to the Committee on Student Affairs. The decision of the Committee on Student Affairs shall be final.

Sections VII-X are for user information and are not subject to the approval of the Academic Senate or the Board of Trustees. The Institutional Policy Committee, the Policy Owner, or the Policy Officer may update these sections at any time.

VII. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources

A. Policies/ Rules.

1. Rule 1-007A: Governing the Use of the University Facilities by the University Community
2. Rule 1-007B: Governing the Use of University Facilities by the Non-University Community
3. Rule 1-007B: Demonstrations and Picketing at Health Care Facilities

- B. Procedures, Guidelines, and Forms.
 - 1. Guideline 1-007: Sit-in Demonstrations in University Buildings
- C. Other Related Resources. [reserved]

VIII. References

- A. Utah System of Higher Education Policy R481: Academic Freedom, Professional Responsibility, Tenure, Termination, and Post-Tenure Review

IX. Contacts

The designated contact officials for this regulation are

- A. Policy Owner(s) (primary contact person for questions and advice): Dean of Students and Vice President and General Counsel
- B. Policy Officer(s): Vice President for Student Affairs and Vice President and General Counsel

See Rule 1-001 for information about the roles and authority of policy owners and policy officers.

X. History

- A. Current version. Revision [56](#).
 - 1. Approved by Academic Senate ~~May 5, 1998~~ [April 11, 2023](#) and Board of Trustees [June 13, 2023](#) ~~May 17, 1999~~. Effective Date [August 15, 2023](#) ~~June 12, 2008 due to editorial revisions~~
 - 2. Legislative History
 - 3. Editorial Revisions
 - a. ~~Editorially revised [date] to move to current regulations template and replace references to the “Board of Regents” with the “Utah Board of Higher Education”~~

~~b. Effective date December 8, 2009, updated a reference to incorporate the change of name of a Council (a name change implemented by the December 8, 2009 revising of Policy 6-401).~~

~~e.a. Editorial Correction: June 12, 2009~~

B. Previous Versions

[1. Revision 5: Effective May 17 1999 with Editorial Revisions Effective June 12, 2008.](#)

[1.2.](#) Revision 4: Effective December 27, 1999

[2.3.](#) Revision 3: Effective October 26, 1999

[3.4.](#) Revision 2: Effective May 17, 1999

[4.5.](#) Revision 1: Effective May 15, 1987

C. Renumbering

1. Renumbered from Policy and Procedures Manual 8-9.

Policy 3-231: Control of Animals on Campus

Revision #12. Effective date: ~~September 5, 1997~~ [August 15, 2023](#)

- I. Purpose and Scope** 1
- II. Definitions** 2
- III. Policy** 2
 - A. Animals on Campus 2
 - B. Violations of Policy 2
 - C. Animals Used for University Activities 3
 - D. Student Apartments 3
- IV. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources** 4
- V. References** 4
- VI. Contacts** 4
- VII. History** 4

I. Purpose and Scope

A. Purpose.

To provide for a mutually supportive environment for leashed animals, service dogs, the people they accompany and the community at large on campus at the University of Utah.

B. Scope.

[Reserved]

II. Definitions

[Reserved]

III. Policy

A. Animals on Campus

1. All animals on campus must be on a leash and under the constant supervision and control of their owner/guardian at all times.
2. Except for service animals, no animals are permitted in University buildings or facilities.
3. No animal may be left unattended at any time on campus. No animals may be tied or tethered to any University property, including, but not limited to buildings, railings, bike racks, fire hydrants, fences, sign posts, benches, and trees.
4. Animals are not permitted in flower gardens/beds or fountains.
5. Animals may not disrupt or interfere with University activities, including but not limited to teaching, research, service or administrative activities.
6. Owners/guardians are responsible for cleaning up after their animals. Owners/guardians are strictly liable for any damage to property or injury to persons caused by their animals.
7. Owners/guardians must comply with all state, county and city laws pertaining to animal control while on campus.

B. Violations of Policy

1. Any person may contact the University Police dispatch to report a violation of this policy.

2. Owners who violate this policy may be given a citation by University Police or Salt Lake City or Salt Lake County animal control officers and/or their animals may be impounded.
3. Violation notices will be processed and settled through the offices of Parking and Transportation Services in accordance with the rules governing parking violation notices.
4. Violation notice fees must be paid within seven (7) working days. After the seven-day period, additional fees or penalties will be invoked.
5. Failure to settle violation notice fees by students may result in registration or transcript holds or ~~referral to the Student Behavior Committee for appropriate disciplinary action~~ [under Policy 6-400](#).
6. Unsettled violation notice fees may be withheld from the paychecks of faculty and staff. Faculty or staff who chronically or flagrantly violate this policy may be referred to the appropriate University committee or administration for disciplinary action.
7. Failure to settle violation notice fees by non-university owners/guardians may result in civil or criminal penalties.

C. Animals Used for University Activities

1. This policy does not apply to animals used by the University for teaching, research, therapeutic or other authorized University activities.

D. Student Apartments

1. The appropriate bodies may adopt more stringent policies regarding animals in University Student Apartment areas.

Sections IV- VII are for user information and are not subject to the approval of the Academic Senate or the Board of Trustees. The Institutional Policy Committee, the Policy Owner, or the Policy Officer may update these sections at any time.

IV. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources

- A. Policies/ Rules. [*reserved*]
- B. Procedures, Guidelines, and Forms. [*reserved*]
- C. Other Related Resources. [*reserved*]

V. References

- A. Salt Lake City Code, Chapter 8, Animals
- B. Salt Lake County Code Ordinances, Chapter 8, Animals

VI. Contacts

The designated contact officials for this Regulation are:

- A. Policy Owner(s) (primary contact person for questions and advice):
- B. Policy Officer(s):

See Rule 1-001 for information about the roles and authority of policy owners and policy officers.

VII. History

Revision History.

- A. Current version. Revision ~~4~~2.
 - 1. Approved by ~~—~~ [Academic Senate April 11, 2023 and Board of Trustees June 13, 2023](#) ~~September 5, 1997~~, with effective date of [August 15, 2023](#) ~~September 5, 1997~~.
 - 2. Editorial Revisions
 - ~~a. Editorially revised [date] to move to current regulations template.~~
- B. Previous versions.
 - ~~3-1. Revision 1. Effective September 5, 1997.~~

B.C. Renumbering

1. Renumbered from Policy and Procedure Manual 5-13.

Policy 3-232: Operating Regulations for Bicycles, Skateboards, Rollerskates, and Scooters (Non-motorized Riding Devices)

Revision #~~23~~. Effective date: ~~August 13, 2013~~ [August 15, 2023](#)

- I. Purpose and Scope 1
- II. Definitions 2
- III. Policy 3
 - A. Permissible and Impermissible Uses of Non-Motorized Riding Devices 3
 - B. Sanctions for Impermissible Uses 6
 - C. Impoundment 8
 - D. Appeals ~~9~~ [98](#)
 - E. Other Applicable Regulations and Laws 9
- IV. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources 9
- V. References 10
- VI. Contacts 10
- VII. History 10

I. Purpose and Scope

A. Purpose.

The purpose of this policy is to govern the operation and use of non-motorized riding devices, including bicycles, skateboards, rollerskates and scooters on the

campus of, or on other premises owned, operated or controlled by, the University of Utah.

The University's wishes to encourage and facilitate the use of non-motorized forms of transportation by members of the University community while also ensuring a safe environment for pedestrians, reducing risks of personal injury for pedestrians or device riders, and avoiding damage to University facilities caused by inappropriate use of devices on University premises. This policy is intended to balance these interests.

B. Scope.

This Policy governs the use of non-motorized riding devices by all members of the University community, which includes current University students and faculty, University employees, and other persons who are formally affiliated with the University. The use of such devices on University premises by other persons who are not formally affiliated with the University and who enter University premises as visitors (including patients and other visitors at University healthcare facilities) is not within the scope of this Policy, and is governed by a separate regulation (Utah Administrative Rule 805-1).

II. Definitions

The following definitions apply for the limited purposes of this policy and any associated regulations.

- A. **"Bicycle"** means a device propelled by human power upon which a person may ride having two tandem wheels either of which is more than 12 inches in diameter. It also includes any device generally recognized as a bicycle, although equipped with more than one front or rear wheel.
- B. **"Skateboard"** means a non-motorized device consisting of two or more wheels affixed to a platform or footboard upon which a rider stands and which does not have steering capability similar to that of a bicycle or brakes which operate on or

upon the wheels of the skateboard. It also includes every device generally recognized as a skateboard.

- C. **"Scooter"** means a non-motorized device consisting of two or more wheels affixed to a platform or footboard upon which a rider stands and which has a handle or other mechanism for holding or guiding the device. It also includes every device generally recognized as a scooter. It does not include mopeds, whether operated with or without motor power. For the purpose of this policy mopeds and motorcycles are considered motor vehicles and are not within the scope of this Policy.
- D. **"Rollerskates"** means a device consisting of a shoe with a set of wheels attached for skating or a metal frame with wheels attached that can be fitted to the sole of a shoe worn by a person. It includes in-line skates, rollerblades and every device generally recognized as rollerskates.
- E. **"University premises"** means the University campus and any other real property or structure located on real property owned, operated or controlled by the University of Utah.
- F. **"Non-motorized riding device"** means any non-motorized device designed or used for riding by one or more persons including any bicycle, skateboard, scooters, or rollerskates, as defined above. **"Non-motorized riding device"** does not include a wheelchair or similar device when being used for transportation by any person with disabilities or a baby stroller or similar device when being used for transporting any child.

III. Policy

- A. Permissible and Impermissible Uses of Non-Motorized Riding Devices.
1. In areas where designated bicycle paths are provided, bicycles may only be ridden in such designated bicycle paths. Where bicycle paths are not available for reaching a particular location, bicycles may be ridden upon roadways and pedestrian sidewalks to reach such areas. However, the

University may identify and by appropriate signage designate some locations in which bicycle riding is prohibited either permanently or during certain time periods (e.g., restricting bicycle riding on certain highly congested pedestrian walkways during designated periods). Bicycle riders shall comply with all official traffic control devices and signs including posted signs prohibiting riding in a particular designated location. Bicyclists may dismount and walk their bicycles across any pedestrian accessible area in which bicycling riding is prohibited.

2. Skateboards, scooters and rollerskates (or other non-motorized riding devices other than bicycles) may only be ridden upon designated bicycle paths and pedestrian pathways. Riding such devices on roadways or in parking lots is strictly prohibited at all times—because the University has determined that such uses would present unacceptable risks of injury to riders and other users, and unacceptable impeding of motor vehicle traffic in such areas . Also, the University may identify and by appropriate signage designate certain areas in which riding of any particular type of non-motorized device is prohibited (e.g., it may designate certain pedestrian pathways as off-limits for skateboard riding because risks of personal injury are heightened due to steep grades or congestion). Persons riding such non-motorized riding devices shall comply with all official traffic control devices and signs including posted signs prohibiting riding in a particular designated location. Device users may dismount and carry their devices across any pedestrian accessible area in which riding of such devices is prohibited.
3. Non-motorized riding devices, of any type, shall not be ridden upon any stairway, wall, bench, fountain, or other structure or facility or on or over landscaping, shrubbery, grass or flower beds. Such devices shall not be ridden within any building or parking structure.
4. Every person riding a non-motorized riding device in any pedestrian accessible area shall yield the right of way to pedestrians at all times.

5. Every person riding a non-motorized riding device shall ride their device in a controlled manner and shall exercise due care and reasonable caution to prevent injury to others, to self, or to property.
6. No person riding a non-motorized riding device shall exceed a reasonable and proper speed under the circumstances then and there existing (including the limited braking or steering capabilities of the device). In no instance shall any person operate a non-motorized riding device at a speed greater than 10 miles per hour upon any bicycle path, sidewalk or other pedestrian pathway.
7. Non-motorized riding devices shall not be ridden two or more abreast on any bicycle path or other pedestrian pathway, except as part of a university approved competition or function.
8. No non-motorized riding device shall be used to carry more persons at one time than the number for which it is designed and equipped, except that an adult bicycle rider may carry a child securely attached to his/her person in a backpack or sling or in a child carrier securely attached to the bicycle.
9. No person riding a non-motorized riding device shall attach the same in any manner to any moving motor vehicle, except that this shall not prohibit the attaching to a bicycle of a bicycle trailer or semitrailer specifically designed for such attachment.
10. Every bicycle ridden on University premises shall be equipped with such brakes, reflectors and other safety devices as is required by Utah state law for operating a bicycle on streets or highways.
11. No non-motorized riding devices of any shall be left unattended or parked on or at ramps, entrances or other facilities designated for persons with physical disabilities or in such a manner as to impede the free and clear use of such facilities.
12. No non-motorized riding devices shall be left unattended or parked in the public areas of any building, including but not limited to hallways, stairwells,

and classrooms. Such devices shall not be left unattended or parked at or near any building entrance or exit in such manner as to impede the free and clear use of such areas.

13. No non-motorized devices shall be parked at or attached to any fire hydrant, standpipe, building service equipment or other safety device.

B. Sanctions for Impermissible Uses

1. Any member of the University community who violates sections III(A)(1) through III(A)(10), above may be subject to the following sanctions:
 - a. For a first offense, the University will record the individual's name and provide a written warning against further non-motorized riding device use in violation of this Policy. If, at the time of violation, an individual does not produce satisfactory identification, his/her non-motorized riding device will be impounded. The non-motorized riding device will be released when the individual presents appropriate proof of the individual's identification to the University's Department of Public Safety. There is no impoundment fee (or any fine) for the first offense. (However, note that per section III-E below, any violation which results in serious injury to another person or major damage to property could result in criminal prosecution or civil liability under applicable Utah state law. In such serious cases, a Public Safety officer may take the device into custody as evidence).
 - b. For a second offense which takes place within twenty-four months of an individual's first offense or warning, the non-motorized riding device will be impounded for not less than forty-eight hours and the individual shall be required to pay a fine of not less than \$100 dollars plus the applicable impoundment fee.
 - c. For offenses after an individual's second offense, which are within twenty-four months of the individual's immediately preceding offense, the non-motorized riding device will be impounded for not less than thirty calendar days and the offender shall be subject to an escalating schedule

of fines for each offense beyond the second offense, plus the applicable impoundment fee.

- d. Member of the University community who commit two or more offenses under this section, and/or who fail to pay fines levied under this section, may also be subject to discipline under the appropriate other University Policies (including for student violators the Code of Student Rights and Responsibilities—Policy 6-400).
 - e. In appropriate cases, including but not limited to chronic or flagrant violations of this Policy, members of the University community may be prohibited from riding or using non-motorized devices on University premises, permanently or for a designated period.
2. Any member of the University community who violates sections III(A)(1) through III(A)(14), above may be subject to the following sanctions.
 - a. Receipt of a violation notice which will be processed and settled through the office of Commuter Services. Violation notice fees shall be paid within seven working days of receipt of the notice. After the seven day period, additional fees or penalties will be invoked. It is the responsibility of the recipient of a violation notice to promptly settle it.
 - b. Non-motorized devices parked or placed in prohibited areas will be impounded, or otherwise secured by the Department of Public Safety. Non-motorized devices parked or placed in areas where they may constitute a hazard to others will be removed and impounded.
 3. The sanctions set forth under section III(B)(2) will not be applied in an instance in which an individual receives sanctions under section III(B)(1) for the same offense.
 4. Unsettled fines, impoundment fees and violation notice fees may be withheld from the paychecks of a University employee. Registration holds may be placed against delinquent student violators; student registration for courses

may be canceled in any instance when a student circumvents the system and registers without clearing delinquent violation notices; transcripts of credits may be withheld for students leaving the University with delinquent violation notices. Chronic or flagrant student violators may be referred to the ~~Student Behavior Committee~~[Office of the Dean of Students](#) for appropriate disciplinary action [as described in Policy 6-400](#).

C. Impoundment

1. Impounded non-motorized riding devices will be held by the University's Department of Public Safety or office of Commuter Services and released only during regular business hours to individuals with satisfactory identification. Payment of an impoundment fee (not to exceed \$25) will also be required for release, except as provided in (III)(B)(1)(a) above.
2. Devices impounded under this section will be held for a maximum of sixty days following the applicable impoundment period. Devices not retrieved during this period are presumed to have been abandoned and will be subject to disposal by University Surplus and Salvage. The device owner who has abandoned his/her device shall not be entitled to repurchase the device at University Surplus and Salvage
3. The University and its officers, agents, and employees shall not be liable for loss or damage of any kind resulting from impounding, storage, or sale of any item under this section.
4. Impoundment or sale of any non-motorized riding device under this section shall neither substitute for, nor release any person from, liability for damage to persons or property caused by use of a non-motorized device on University premises (under applicable Utah law per Part III-E); nor does it remove the obligation for any fines or fees associated with the violation or other outstanding citations. Any proceeds resulting from the sale of a non-motorized riding device will be credited toward the outstanding fee associated with the impoundment of that device.

D. Appeals

1. Impoundments and fines or fees assessed pursuant to Section III(B)(1) above may be appealed to the Office of the Vice President for Administrative Services. The decision of the Vice President for Administrative Services, or his designee, shall be final.
2. Violation notices provided pursuant to Section III(B)(2) above may be appealed to University's office of Commuter Services under the same rules, including time limitations, as parking violation notices. See Policy 5-206 Vehicle Parking Policy. An adverse ruling of an Appeals Officer may be appealed to the Parking Appeals Committee under the same rules, including time limitations, as parking violation notices. The decision of the Parking Appeals Committee shall be final.

E. Other Applicable Regulations and Laws

1. The University may adopt and enforce additional regulations specifically concerning the riding of non-motorized devices in designated University student housing areas.
2. All Utah state laws pertaining to non-motorized riding devices are in full force and effect on University premises. In particular, improper usage of such devices resulting in injury to other persons or property damage may subject the user to criminal prosecution or civil liability under applicable state law, in addition to any sanctions provided for under this Policy.

Sections IV- VII are for user information and are not subject to the approval of the Academic Senate or the Board of Trustees. The Institutional Policy Committee, the Policy Owner, or the Policy Officer may update these sections at any time.

IV. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources

A. Policies/ Rules. [reserved]

- B. Procedures, Guidelines, and Forms. [*reserved*]
- C. Other Related Resources. [*reserved*]

V. References

- A. Utah Administrative Rule R805-1, Operating Regulations for Bicycles, Skateboards, and Scooters
- B. Policy 3-233: Operation of Motorized Vehicles on Pedestrian Walks

VI. Contacts

The designated contact officials for this Regulation are

- A. Policy Owner(s) (primary contact person for questions and advice): Chief of Police
- B. Policy Officer(s): Vice President for Administrative Services

See Rule 1-001 for information about the roles and authority of policy owners and policy officers.

VII. History

Revision History.

- A. Current version. Revision ~~23~~.
 - 1. Approved by -- Academic Senate ~~June 17, 2013~~ [April 11, 2023](#), and Board of Trustees ~~August 13, 2013~~ [June 13, 2023](#), with effective date of ~~August 13, 2013~~ [August 15, 2023](#).
 - 2. Legislative History
 - 3. Editorial Revisions
- B. Previous versions.
 - [1. Revision 2. Effective Date August 13, 2013.](#)
 - [4.2. Revision 1. Effective Date. July 10, 1995](#)

C. Renumbering

1. Renumbered from Policy and Procedures Manual 5-14.

Policy 6-404: Undergraduate Admission

Revision ~~16~~17. Effective date: ~~February 12, 2013~~August 15, 2023

- I. **Purpose and Scope** 2
- II. **Definitions** 2
- III. **Policy** 6
 - A. Credits and Admissions Committee 6
 - B. General Process, Criteria, and Standards for Admission to the University. 9
 - C. Admission on Exception Basis. 11
 - D. Admission for Freshman Applicants. 12
 - E. Admission for Transfer Applicants..... 17
 - F. Readmission of Applicants Previously Enrolled and No Longer Eligible to Register. 18
 - G. Admission or Readmission of Applicants Seeking an Additional Bachelor's Degree..... 23
 - H. Admission Deferment..... 24
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VII. History 32

I. Purpose and Scope

A. Purpose.

This Policy sets forth the criteria, standards and procedures that will be used for admission of all undergraduate students to the University, as established by the Academic Senate and Board of Trustees consistent with the University's mission and role within the Utah State System of Higher Education, and in compliance with requirements established by the Utah Board of Higher Education. (See Utah Board of Higher Education Policy R461: Admissions, Access, and Articulation.)

B. Scope.

This Policy is intended to govern only admission of undergraduate students. See Policy 6-200 regarding admission of graduate students.

II. Definitions

The following definitions apply for the limited purposes of this policy and any associated regulations.

A. Academic Non-Performance - A student's failure to maintain the required minimum cumulative grade point average necessary to remain in good academic standing (See Policy 6-100-III-K).

B. Academic Renewal - A procedure which allows a student to request that their academic record be reviewed for the purpose of discounting, University of Utah

courses with a D+ or lower grade on the student's academic record. (See Policy 6-100-III-M).

- C. Accredited Institution - A post-secondary educational institution that has been determined, by a University-approved accrediting body, to have maintained appropriate academic standards.
- D. Asylee - An applicant granted Asylum status by the United States ("U.S.") Citizenship and Immigration Services.
- E. Conditional Admission - The admission of an applicant who meets all of the admission requirements except for either (i) the successful completion of the high school core coursework requirements (applicants with less than 30 transferrable semester credits, see Section III-D-3), or (ii) the English language proficiency requirement (international applicants, see Section III-D-4), or (iii) specified conditions imposed for readmission (see Section III-F).
- F. Degree-Seeking Student - A matriculated student seeking a degree.
- G. Dismissal - Revocation of student status at a college or university due to academic non-performance (i.e., academic dismissal); or academic, behavioral, or professional misconduct (i.e., misconduct dismissal); or other reasons.
- H. Domestic Applicant - An applicant seeking admission who is a U.S. citizen or a permanent resident.
- I. Freshman Applicant - A high school graduate, or an applicant expected to graduate from high school before entering the University, who has not matriculated at another accredited institution.
- J. Good Academic Standing - A student is considered to be in good academic standing if the student maintains the minimum required cumulative GPA at a college or university (i.e., not in a status of academic non-performance as defined herein) and has not been placed on warning or probation, suspended or dismissed for [a violation of the behavior standards](#), ~~academic, behavioral,~~ or professional misconduct, or other reasons. For students enrolled at the

University, these matters are governed by Policies 6-100-III-K, ~~and 6-400~~, [and 6-410](#).

- K. High School - U.S. or non-U.S. secondary school, grades nine through twelve, or equivalent.
- L. High School University Program - Dual enrollment program for Utah high school students, sophomores through seniors, who want to take college-level courses at the University.
- M. Home School - High school curriculum taught in a home environment.
- N. International Applicant - An applicant seeking admission who has, or must request, a visa to study in the U.S.
- O. Matriculated Student - A student who has been formally admitted to the University, has confirmed intent to enroll, and is eligible to register for courses as a degree-seeking student.
- P. Non-Matriculated Student - A student granted permission to enroll as a non-degree-seeking student and register for courses.
- Q. Non-Traditional Applicant - A high school graduate, who has been out of high school for seven or more years, and who has not attended an accredited institution after high school.
- R. Permanent Resident - An applicant granted Permanent Resident status by the U.S. Citizenship and Immigration Services.
- S. Probation - Status of a student, who is not in good standing due to academic non-performance (i.e., academic probation); academic, behavioral, or professional misconduct (i.e., misconduct probation); or other reasons, but is allowed to enroll in college or university courses during a probationary period.
- T. Readmission Applicant - Student previously enrolled at the University who is not currently eligible to register for courses and is seeking readmission pursuant to this Policy.

- U. Recognized non-U.S. University - An institution of higher education that is accredited by an appropriate official education body (e.g., ministry of education) in the country in which the institution is located.
- V. Refugee - An applicant for admission who has been granted Refugee status by U.S. Citizenship and Immigration Services.
- W. Secondary School Year - The equivalent of two semesters, three trimesters, or four quarters for one academic year at a high school
- X. Suspension - Status of a student who for a period of time is not allowed to enroll in college or university courses due to academic non-performance (i.e., academic suspension); or academic, behavioral, or professional misconduct (i.e., misconduct suspension); or other reasons.
- Y. Transfer Applicant - An applicant for admission who has not previously matriculated and enrolled at the University but has completed and/or attempted at least one transferable course from an accredited institution after graduating from high school (or the equivalent).
- Z. Transferable Academic Credit - All credit earned at another college or university that is approved for transfer to the University.
- AA. Underage Applicant - An applicant for admission who has completed the high school core coursework requirements (or equivalent) and wants to enroll in University courses prior to reaching the age of 18.
- BB. Unit of Credit - For high school core coursework requirements, credit earned at a high school, equivalent to a "Carnegie Unit" of measurement developed by the Carnegie Foundation, which is defined as 120 hours of class or contact time with an instructor over the course of a year at a high school. This translates to one unit for an entire high school year.
- CC. Academic Advising Center - An academic administration unit of the University within the Office of Undergraduate Studies, which is established by Policy 6-101-III-B, and which among other responsibilities is charged with advising students in

transitional situations and administering processes for various academic policies. (See Sections III-F and III-J below, and Policy 6-100-III subsections G, K, and M).

- DD. Un-weighted Cumulative High School GPA - A high school GPA as reported by the school and calculated without extra points awarded for higher-level course work.

III. Policy

A. Credits and Admissions Committee

1. The Credits and Admissions Committee is hereby established as a University committee. The membership and leadership shall be as follows: There shall be 11 voting members (nine faculty members and two student representatives) and four ex officio, non-voting, permanent members.
 - a. Faculty. The nine faculty members shall be appointed by the Senate Personnel and Elections Committee. No more than two faculty members may serve from the same academic college. Each faculty member shall serve a term of three years. The faculty membership of the Committee shall be staggered so that three faculty members will be appointed each year. Faculty may serve multiple consecutive terms.
 - b. Students. Two student representatives will be appointed by the Associated Students of the University of Utah Academic Affairs Director. Students will have annual terms of service, but may serve multiple consecutive terms.
 - c. Ex officios. There shall be at least four ex officio, non-voting, permanent members, appointed to the Committee by the Senior Vice President for Academic Affairs, upon consultation with the Committee chairperson. These may include the Associate Vice President for Enrollment Management, the Director of Admissions, a representative from Academic Advising Center, and a representative from the Office of Equity

and Diversity, or equivalent positions, and such other persons as deemed necessary by the Senior Vice President for Academic Affairs.

- d. The President of the Academic Senate shall annually nominate one of the nine faculty members on the Committee to serve as the chairperson, subject to approval by the President of the University.
 - e. The Committee will report directly to the Senior Vice President for Academic Affairs.
2. The functions of the Committee include those described in this Policy and any University Rules associated with this Policy. In addition, the Committee has the functions assigned to it under other Policies, including the authority to determine the value of course credit and academic standing which will be uniformly applicable for all entering undergraduate students, including acceptance of transfer credits (as more fully described in Policy 6-100-III-C-12), and the granting of credit through special examinations (as more fully described in Policy 6-101-III-J). No other committee, member of the faculty, or other representative of the University is authorized to make commitments to students concerning admission or credit.
 3. Development of Specific Standards for Admission Criteria. It is the responsibility of the Committee to develop specific standards for implementation of each of the following admissions criteria. The Committee shall develop these specific standards based on appropriate information, including information it shall obtain by conducting regular and periodic research and review of student success metrics provided by the Office of Budget and Institutional Analysis. The standards shall be developed in consultation with appropriate administrative offices, and shall be presented to the Academic Senate for its information and recommendations. The criteria for which such standards are to be so developed are:
 - a. Minimum cumulative GPA requirements for each of the following categories of admission applicants: non-traditional applicants (Section III-

- D), transfer applicants (Section III-E), applicants seeking an additional bachelor's degree (Section III-G), and High School University Program applicants (Section III-M);
- b. Minimum ACT or SAT test score requirements for High School University Program applicants (Section III-M);
 - c. Acceptable English language proficiency tests to be used for admissions purposes, or specified exceptions to be accepted by the University in lieu of such a proficiency test; and
 - d. Minimum English language proficiency test score requirements for the following categories of applicants: international undergraduate applicants (Section III-D-4); permanent resident, refugee, and asylee undergraduate applicants (Section III-D-9); applicants seeking an additional bachelors degree who are international applicants, permanent residents, refugees or asylees (Section III-G-5); and international students applying for the High School University Program (Section III-M).
4. It is the responsibility of the Committee and the Office of Admissions to conduct regular and periodic research and review of the admissions criteria and standards to ensure that no student is denied admission because of policies, procedures or criteria that may discriminate on the basis of race, color, religion, national origin, sex, age, status as a disabled individual, sexual orientation, gender identity/expression, or protected veteran's status.
 5. It is the responsibility of the Committee to conduct regular and periodic review of the undergraduate admission procedures established by the Office of Admissions to ensure that they are consistent with this Policy and all other pertinent University Regulations.
 6. The Committee is an appropriate forum for reviewing any proposed changes to this Policy and any other University Regulation, process or practice regarding admission of undergraduate students to the University.

7. The Committee shall have such additional responsibilities as may be assigned by the Senior Vice President for Academic Affairs. The Executive Committee of the Academic Senate may recommend to the Senior Vice President particular assignments of responsibility for the Committee.
 8. The Committee shall submit to the Senior Vice President for Academic Affairs a full report of its activities at least annually, and a summary of such report suitable for public distribution shall be presented at least annually for the information of the Academic Senate.
- B. General Process, Criteria, and Standards for Admission to the University.
1. The provisions of this Section III-B apply for all applicants for any of the categories of admission described within this Policy, unless otherwise specified in Sections III-D to III-M below for a particular admission category.
 2. All prospective undergraduate students must submit a completed undergraduate admission application and pay applicable fees through the Office of Admissions by the established deadline. The application form contents, fees, and application deadline for each academic year shall be established by the Office of Admissions and approved by the Credits and Admissions Committee. All documents provided by an applicant as part of the application process for admission of any type become University property. The University will not return any such documents to the applicant or provide copies for any non-University use.
 3. Individualized Holistic Evaluation. Admissions decisions will be based on holistic evaluation of applicants' qualifications. Individualized holistic reviews of application materials will be conducted by the Office of Admissions. The holistic review process will focus on these factors that the University has determined (1) have a bearing on success at the University and/or (2) make valuable contributions to the University community:
 - a. Excellence in academic achievement, intellectual pursuits, and creative endeavors;

- b. An understanding of and respect for historically underrepresented populations;
 - c. Significant commitment to service to others through public service activities, community engagement, leadership, or familial responsibilities;
 - d. Integrity, personal maturity, motivation, and resiliency; and
 - e. The ability to contribute to and benefit from a culturally diverse learning community.
4. The University reserves the right to deny admission for any lawful reason. Circumstances that may lead to the denial of admission include, but are not limited to:
- a. Failing to meet the academic requirements for admission;
 - b. Providing false and/or incomplete information in the application process;
 - c. Failing to identify all previous academic institutions attended;
 - d. Failing to inform the Office of Admissions of any changes to the academic and/or conduct record from prior institutions attended;
 - e. Evidence of egregious academic, behavioral, or professional misconduct at academic institutions attended (equivalent to ~~misconduct under the University's Student Code~~, [a violation of a student behavior standard described in Policy 6-400](#) [or academic or professional misconduct described in Policy 6-410](#));
 - f. Suspension or dismissal from a college or university for disciplinary reasons; or
 - g. Pending criminal charge or conviction of a violation of any local, state, or federal law, other than a minor traffic violation, when the University determines such a record of criminal activity presents an unacceptable risk of harm to the University or other members of the University community.

5. Students admitted to the University based upon false or incomplete information in the application process may be subject to disciplinary action under ~~the Student Code~~, Policy 6-400, including admission revocation, dismissal, or revocation of course credits, grades, and degrees.
6. Applicants who are admitted must subsequently enroll in University courses within the required time period, which shall be established by the Office of Admissions and approved by the Credits and Admissions Committee. An admitted student who fails to so timely register (without having an approved deferment per Section III-H) will become ineligible to register for subsequent semesters, and to regain eligibility will be required to re-apply for admission.
7. All applicants who are initially denied admission to the University by decision of the Office of Admissions have the right to appeal that decision to the Credits and Admissions Committee, which has the final authority to admit or deny the applicants under condition or exception.

C. Admission on Exception Basis.

1. Applicants initially denied admission through the holistic review process described in Section III-B-3 may appeal the decision to the Office of Admissions on an exception basis under the provisions of Utah Board of Higher Education Policy R461-4.6.
2. Applicants wishing to appeal the initial denial of admission by the Office of Admissions based on this Section III-C must provide additional documentation to the Office of Admissions, by the established deadline, to demonstrate:
 - a. Why common indicators of predicted academic success may not be valid indicators of their potential success at the University; or
 - b. How their special talents or diversity will enhance the institution's character.

3. No more than five percent of any admitted class may be admitted on an exception basis under the terms of this Section III-C. (See Utah Board of Higher Education Policy R461-4.6)
4. Students admitted on an exception basis will be matched, to the extent possible, with appropriate support mechanisms at the University to increase their likelihood of success.

D. Admission for Freshman Applicants.

1. Admissions decisions for all freshman applicant categories in this Section III-D will be based on the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, as well as any additional requirements specified below for a particular category.
2. Freshman applicants must submit the following required credentials materials:
 - a. An official copy of the high school transcript or certification of courses completed, sent directly from the school of record;
 - b. ACT or SAT scores; and
 - c. Other credentials materials determined by the Credits and Admissions Committee to be uniformly appropriate for freshman applicants.
3. Domestic Applicants
 - a. In addition to the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, the following requirements apply for this category of admission applicants.
 - b. Domestic applicants (as defined in Section II above) must demonstrate successful completion of the following units of credit in core coursework subjects at a regionally-accredited high school (See Utah Board of Higher Education Policy R461- 4.3.1):
 - i. English - 4 units of credit emphasizing composition and literature;

- ii. Mathematics - 2 units of credit beyond elementary algebra chosen from the following list: geometry, intermediate algebra, trigonometry, advanced algebra, or calculus;
 - iii. Biological or Human Biological and/or Physical Science - 3 units of credit, two of which are required to be taken from the following: chemistry, physics, and biology or human biology (one of the sciences must include a laboratory experience);
 - iv. History - 1 unit of credit of American history and government (processes and structure of democratic governance);
 - v. Foreign Language - 2 units of credit of the same foreign language taken during grades seven through twelve; and
 - vi. Additional Units Required - 4 units of credit to be chosen from at least two of the following: English, fine arts, foreign language, history, laboratory science, mathematics beyond intermediate algebra, and social science.
- c. Domestic applicants who meet all admissions requirements except the high school core coursework requirements may be conditionally admitted to the University under the provisions of Utah Board of Higher Education Policy R461-4.3.2. Conditionally-admitted students must satisfy high school core coursework requirements before completing 30 University of Utah credits. Failure to satisfy this requirement in the permitted time frame may result in a registration hold.
4. International Applicants.
- a. In addition to the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, the following requirements apply for this category of admission applicants.
 - b. International applicants (as defined in Section II above) graduating from high schools outside the U.S. must complete all requirements for

graduation with satisfactory grades and must have received a diploma or certificate of graduation. In addition, they must be eligible for admission to a recognized non-U.S. university in the country in which they graduated.

- c. International applicants graduating from a U.S. high school must meet the same admission requirements as domestic applicants detailed in Section III-D-3.
- d. All international applicants must document their English language proficiency with the requisite score on an approved test or meet one of the exceptions approved by the Credits and Admissions Committee. The approved English language proficiency tests and the minimum required test scores are developed by the Credits and Admissions Committee (as described in Section III-A-3 above).
- e. International applicants who do not document their English language proficiency in the manner described above may be conditionally admitted to the University provided they satisfy all other admissions requirements. Conditionally-admitted international students will have no more than one calendar year to demonstrate English language proficiency. Such conditional admission will include a statement of the nature of the deficiency and the manner in which it will be remediated. Failure to satisfy this requirement in the permitted time frame may result in a registration hold.

5. Non-Traditional Applicants.

- a. In addition to the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, the following requirements apply for this category of admission applicants.
- b. Applicants who graduated from high school seven or more years prior to the term of admission, and have not previously attended an accredited institution, may apply for non-traditional admission.

- c. Non-traditional applicants will be considered for admission on the following criteria:
 - i. Approved high school core coursework detailed in Section III-D-3; and
 - ii. Meeting the minimum un-weighted cumulative high school GPA developed by the Credits and Admissions Committee (as described in Section III-A-3 above).
 - d. Non-traditional applicants must:
 - i. Submit a completed undergraduate admission application and pay applicable fees to the Office of Admissions by the established deadline (See Section III-B-2); and
 - ii. Submit an official high school transcript listing courses completed and graduation date.
 - e. An applicant who has not satisfied the high school core coursework or GPA requirements may submit, or may be required to submit, additional documentation concerning their preparedness for University coursework such as ACT or SAT test scores, or other evidence of academic potential.
 - f. If approved for admission, non-traditional applicants will be classified as matriculated students.
6. Underage Applicants.
- a. In addition to the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, the following requirements apply for this category of admission applicants.
 - b. Underage applicants (as defined in Section II above) must meet the same admission requirements as domestic applicants detailed in Section III-D-3.
 - c. Underage applicants may be required to submit additional credentials materials, as determined by the Office of Admissions.

- d. Applicants wishing to enroll in University courses prior to reaching the age of 16 must receive individual approval by the Credits and Admissions Committee.
7. Applicants without a Diploma from an Accredited High School.
 - a. In addition to the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, the following requirements apply for this category of admission applicants.
 - b. This category includes graduates of a non-accredited high school, home school, or students without a high school diploma.
 - c. Applicants may be required to submit additional credentials materials, as determined by the Office of Admissions.
 8. Domestic Applicants Attending a Non-U.S. High School.
 - a. In addition to the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, the following requirements apply for this category of admission applicants.
 - b. Applicants must complete all requirements for high-school graduation with satisfactory grades and must have received the diploma or certificate of graduation.
 - c. Applicants must be eligible for admission to a recognized non-U.S. university in the country in which they graduated.
 - d. Applicants may be required to submit additional materials, as determined by the Office of Admissions.
 9. Permanent Residents, Refugees and Asylees.
 - a. In addition to the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, the following requirements apply for this category of admission applicants.

- b. Applicants with the immigration status of permanent resident, refugee, or asylum (as defined in Section II above), who have completed three or more years at an accredited U.S. high school, must meet the same freshman admission requirements as domestic students detailed in Section III-D-3.
 - c. All permanent residents, refugees, and asylees must document their English language proficiency with the requisite score on an approved test or meet one of the exceptions approved by the Credits and Admissions Committee. The approved English language proficiency tests and the minimum required test scores are developed by the Credits and Admissions Committee (as described in Section III-A-3 above).
- E. Admission for Transfer Applicants.
- 1. Admissions decisions for all transfer applicants will be based on the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, as well as the following additional requirements.
 - 2. Transfer applicants with at least 30 completed credit hours of transferable academic credit from an accredited institution (as defined in Section II above) after high school graduation must:
 - a. Submit a completed undergraduate admission application and applicable fee to the Office of Admissions by the established deadline (See Section III-B-2);
 - b. Submit official transcripts from all accredited institutions attended, to be considered for transferable academic credit; and
 - c. Meet the minimum required cumulative transferable GPA developed by the Credits and Admissions Committee (as described in Section III- A-3 above).

3. Transfer applicants with fewer than 30 hours of completed transferable academic credit from an accredited institution after high school graduation must:
 - a. Submit official transcripts from all accredited institutions attended, to be considered for transferable academic credit; and
 - b. Meet the other admissions requirements for freshman applicants detailed in Section III-D.
 4. All international, permanent resident, refugee, and asylee (as defined in Section II) transfer applicants must document their English language proficiency with the requisite score on an approved test or meet one of the exceptions approved by the Credits and Admissions Committee. The approved English language proficiency tests and the minimum required test scores are developed by the Credits and Admissions Committee (as described in Section III-A-3 above).
- F. Readmission of Applicants Previously Enrolled and No Longer Eligible to Register.
1. Circumstances for Cases of Readmission. In general, readmission under this Section III-F, rather than the other types of admission described in this Policy, is the appropriate process for admitting to the University an individual who was previously admitted and enrolled as a degree-seeking student at the University and who, without having gone on to complete the requirements for an undergraduate degree, either voluntarily left the University, or was declared by the University to be ineligible to continue registering for courses. More specifically, cases for readmission include any individual currently seeking to be returned to a status of eligibility to register for courses who previously (i) chose to withdraw from the University, (ii) chose to not register for University courses for a period of three consecutive semesters without having sought and been granted an approved leave of absence (unauthorized leave), (iii) was granted a leave of absence but failed to

comply with the terms of the leave (including returning on the specified date), (iv) was prohibited by the University from registering for courses for three or more semesters as a result of being suspended or dismissed for academic non-performance or misconduct, or (v) as an international student failed to maintain lawful student visa status.

2. Procedures, Criteria and Standards for Readmission.

a. Provisions for all categories of readmission applicants.

- i. All applicants for readmission must submit a completed undergraduate admission applicant form and pay applicable fees through the Office of Admissions by the established deadline (See Section III-B-2 above).
- ii. Readmissions decisions for all applicants will be based on the individualized holistic evaluation of applicants' qualifications which is described in Section III-B-3 above, as well as any additional requirements specified below for a particular category.
- iii. The Office of Admissions may impose specified conditions for readmission of any applicant based on specific concerns identified in the holistic evaluation process. The University may revoke the admission of any student who does not subsequently comply with such specified conditions.
- iv. As provided in Section III-B-6 above, an applicant for readmission who is initially denied readmission by decision of the Office of Admissions has the right to appeal that decision to the Credits and Admissions Committee, which has the final authority to readmit or deny the applicants under condition or exception.

b. Applicants who have attended another institution.

- i. Any applicant for readmission who has attended and obtained course credits from any other accredited institution at any time subsequent to the initial admission to the University must submit, as part of the

readmission application, official transcripts from all such institutions attended.

- ii. Ordinarily, the applicant must be in good academic standing (as defined in Section II) at all such institutions. However, in conducting the holistic evaluation the Office of Admissions will consider extenuating circumstances relevant to an applicant's lack of such good standing and may, in appropriate cases, grant readmission.
- c. Additional requirements for readmission in circumstances of prior academic non-performance at the University. This subsection applies for any applicant for readmission whose most recent previous status at the University was not in good academic standing, due to academic non-performance (as defined in Section II), as governed by Policy 6-100-III-K (Academic Standards for Undergraduates), and administered through Academic Advising Center.
 - i. If the applicant's status was on academic warning or probation, the Office of Admissions will consider that status and underlying circumstances as part of the holistic evaluation for readmission, and may consult with Academic Advising Center about the circumstances. If readmitted, the applicant will be returned to that same previous status of warning or probation and the applicable requirements under Policy 6-100-III-K, under supervision of Academic Advising Center (as well as being subject to any additional conditions imposed in the readmission decision).
 - ii. If the applicant's previous status was academic suspension or dismissal, there will be a two-step process for readmission. First, in accord with Policy 6-100-III-K, the applicant must request through Academic Advising Center a case review and recommendation regarding readmission. Under the terms of that Policy, the case review through Academic Advising Center will vary depending on the particular most recent academic status (suspension or dismissal) and

circumstances leading to that status. As more fully described in that Policy, if the applicant's most recent status was academic dismissal, readmission cannot be granted unless in its case review Academic Advising Center determines the applicant is eligible for the process of Academic Renewal, thereby raising the applicant's cumulative University GPA by discounting certain course grades (Policy 6-100-III-K-6). If the recommendation through Academic Advising Center is in favor of readmission in any case, the recommendation may include that the Office of Admissions consider imposing certain specified conditions for readmission. Second, if the recommendation through Academic Advising Center is in favor of readmission, the applicant may then proceed to apply for readmission under Section III-F of this Policy, and the recommendation issued through Academic Advising Center (including any recommended conditions) will be considered by the Office of Admissions as part of the holistic evaluation of qualifications.

- iii. If readmitted, the student must subsequently maintain the minimum grade point average (as specified in Policy 6-100-III-K-6), as well as complying with any other conditions specified for readmission under Section III-F of this Policy.
- d. Additional requirements for readmission in circumstances of prior misconduct. This subsection applies for any applicant for readmission whose most recent previous status at the University was not in good academic standing, due to [a violation of the behavior standards or](#) ~~academic, behavioral,~~ or professional misconduct ~~(as defined in Section II)~~ as governed by Policy 6-400 ~~(Student Code)~~ [and Policy 6-410,](#) ~~and administered through the Office of the Dean of Students (with involvement of other deans as provided in Policy 6-400).~~
- i. If the applicant's status was probation for misconduct, the Office of Admissions will consider that status and underlying circumstances as part of the holistic evaluation for readmission, ~~and~~ may consult with the

Office of the Dean about the circumstances. If readmitted, the applicant, as appropriate for the circumstances, will be returned to that same previous status of probation and the applicable requirements under Policy 6-400, as administered through the Office of the Dean (as well as being subject to any additional conditions imposed in the readmission decision).

- ii. If the applicant's previous status was suspension for misconduct, there will be a two-step process for readmission. First, in accord with the principles of Policy 6-400, the applicant must request, through the Office of the Dean of Students, a Dean's case review and recommendation regarding readmission. If the recommendation through the Office of the Dean is in favor of readmission in any case, the recommendation may include that the Office of Admissions consider imposing certain specified conditions for readmission. Second, if the recommendation through the Office of the Dean is in favor of readmission, the applicant may then proceed to apply for readmission under Section III-F of this Policy, and the recommendation issued through the Office of the Dean (including any recommended conditions) will be considered by the Office of Admissions as part of the holistic evaluation of qualifications.
- iii. For any applicant whose most recent previous status at the University was not in good academic standing due to both misconduct (suspension per Policy 6-400 [or Policy 6-410](#)), and academic non-performance (suspension or dismissal per Policy 6-100), as a first step such an applicant must request a case review and recommendation through both Academic Advising Center (per Section III-F-2-c), and the Office of the Dean of Students (per Section III-F-2-d), and both will be considered in the second step in any application for readmission.
- iv. A student whose most recent previous status is having been dismissed from the University for any form of misconduct, as provided in Policy 6-

400 [and Policy 6-410](#) cannot be readmitted to the University, and the Office of Admissions will not consider an application from such student.

~~(Policy 6-400-[Sec. III-H](#), [Sec. V-F](#), [Sec. VI-F](#)).~~

- e. Special provisions for readmission of international students. International students (as defined in Section II) must abide by the appropriate federal regulations to maintain their student visa status. If an international student, by failing to maintain current registration at the University, fails to maintain lawful student visa status, that student becomes ineligible to register for University courses in subsequent semesters. Such a student who wishes to regain eligibility to register for courses must apply for readmission under this Section III-F.
- G. Admission or Readmission of Applicants Seeking an Additional Bachelor's Degree.
1. Admissions decisions regarding the readmission of a student or the admission of an applicant seeking an additional bachelor's degree will be based on the individualized holistic evaluation of applicants' qualifications as described in Section III-B-3 above, as well as the following additional requirements.
 2. Applicants who have completed a 4-year bachelor's degree or equivalent, either at the University, or at another institution, may seek readmission or initial admission, respectively, to the University for purposes of obtaining an additional bachelor's degree.
 3. Applicants who have completed a bachelor's degree at the University and who have not attended another accredited institution since their graduation must submit an undergraduate admission application and pay applicable fees by the established deadline. (See Section III-B-2.)
 4. Applicants who have completed their bachelor's degree at another accredited institution or a recognized non-U.S. university (as defined in Section II above) must:

- a. Submit a completed undergraduate admission application and pay applicable fees by the established deadline. (See Section III-B-2);
 - b. Submit transcripts from all accredited institutions or recognized non-U.S. universities attended;
 - c. Provide verification of a conferred bachelor's degree; and
 - d. Meet the minimum required cumulative GPA developed by the Credits and Admissions Committee (as described in Section III-A-3 above).
5. All international applicants, permanent residents, refugees, and asylees (as defined in Section II above) must document their English language proficiency with the requisite score on an approved test or by meeting one of the exceptions approved by the Credits and Admissions Committee. The approved English language proficiency tests and the minimum required test scores are developed by the Credits and Admissions Committee (as described in Section III-A-3 above).

H. Admission Deferment.

1. Newly accepted freshman, transfer, or readmitted degree-seeking undergraduate students (who have not yet reached a point of eligibility to apply for a leave of absence per Section III-I) who wish to defer their start date to a later semester may apply for an admission deferment.
2. Applicants for deferment must submit an approved deferment application to the Office of Admissions and pay the established enrollment deposit by the appropriate deadline. The application deadline and enrollment deposit shall be established by the Office of Admissions and approved by the Credits and Admissions Committee.
3. Requests to defer an offer of admission will be reviewed by the Office of Admissions on a case-by-case basis, and may be granted for reasons including, but not limited to illness (personal or familial), military service, and

humanitarian or religious service. Supporting documentation of the reasons for the deferment must be provided with the application for deferment.

4. An admission deferment may be granted for a maximum period of seven consecutive semesters (including summers). In granting a deferment, the Office of Admissions will determine the appropriate period, and may impose other appropriate conditions and limitations described in the notice of deferment. The admission deferment guarantees admission into the University at or before the conclusion of the deferment period.
5. Granting of deferment for admission to the University does not guarantee deferred admission to a particular major, minor, certificate or other structured course of study. Additional arrangements for deferment may be considered by the department administering such a particular major or course of study. (See Section III-K.)
6. Enrollment at an accredited (or recognized non-U.S.) institution during the deferment period.
 - a. If an applicant, who has been granted deferment pursuant to this Section III-H, wishes to enroll for any credit-bearing course at another accredited (or recognized non U.S.) institution during the period of deferment and maintain their deferred status at the University, the applicant must:
 - i. Obtain prior approval by the Office of Admissions before enrolling in such other institution;
 - ii. Remain in good academic standing at all such institutions attended during the deferment period; and
 - iii. At the conclusion of the deferment period, submit to the Office of Admissions official transcripts from all such institutions attended during the deferment period, and such other documentation as the Office may determine necessary to confirm that the applicant has met the above requirement of good academic standing.

- b. The University will evaluate credits earned at such other institution, to determine whether such credits may be transferable to the University, consistent with Section III-E above.
 7. An applicant approved for deferment will be required to attend a mandatory new student orientation session preceding enrollment at the University.
 8. The University may revoke admitted status of (a) an applicant who is not granted a deferment and fails to register for courses within the required time period and thereby becomes ineligible to register for subsequent semesters (per Section III-B-7), or (b) an applicant who is granted deferment but fails to comply with the conditions and limitations imposed in the notice of deferment. Any such applicant whose admitted status has been revoked and who subsequently wishes to gain admission to the University will be required to apply for admission through the normal procedures provided for under this Policy, including payment of all applicable fees, and satisfaction of all admissions criteria applicable at the time admission is sought.
 9. This Policy is not intended to directly govern the effects that a deferment might have on an applicant's eligibility for any form of student financial aid, whether or not administered by the University. An applicant for deferment who anticipates seeking or receiving any form of financial aid should review the terms of the offer of financial aid and consult with appropriate advisors.
- I. Leave of Absence.
1. Degree-seeking undergraduate students who are in good academic standing (as defined in Section II) and who have established a University transcript by registering for and completing University credit courses may apply for a leave of absence.
 2. Applicants for a leave of absence must submit an approved application form to the Office of the Registrar.

3. Applications for a leave of absence will be reviewed by the Office of the Registrar on a case-by-case basis and may be granted for reasons including, but not limited to, illness (personal or familial), military service, humanitarian or religious service, or participation in a University of Utah sponsored program. Supporting documentation of the reasons for the leave must be provided with the application for leave.
4. A leave of absence may be granted for a maximum period of seven consecutive semesters (including summers). In granting a leave, the Office of the Registrar will determine the appropriate period, and may impose other appropriate conditions and limitations described in the notice of approval of the leave. A student who is granted a leave of absence and (a) fails to register for courses within the required time period or (b) fails to comply with the conditions and limitations described in the notice of approval will become ineligible to register for subsequent semesters and will be required to apply for readmission to the University (as described in Section III-F).
5. An approved leave of absence guarantees a right to future enrollment at the University at or before the conclusion of the leave period. However, granting of such a leave from the University does not guarantee a right of enrollment into a particular major, minor, certificate, or other structured course of study. Additional arrangements for a leave may be offered by departments administering such a particular major or program of study.
6. International students who intend to take a vacation semester must obtain permission from the International Center prior to submitting a leave of absence form to the Office of the Registrar. A leave of absence for international students will only be approved for one semester.
7. This Policy is not intended to directly govern the effects that a leave of absence might have on a leave-taking student's eligibility for any form of student financial aid, whether or not administered by the University. An applicant for leave who anticipates seeking or receiving any form of financial

aid should review the terms of the offer of financial aid and consult with appropriate advisors.

8. Effect of unauthorized leave. Any degree-seeking undergraduate student who for three consecutive semesters does not enroll in any University course, without having previously been granted a leave of absence under this Section III-I (whether or not such leave was applied for), will be considered by the University to have taken an unauthorized leave of absence. Such student will thereby become ineligible to register for courses in subsequent semesters. If such a student wishes to subsequently return to the University, the student will be required to apply for readmission to the University (as described in Section III-F). This provision is not intended to govern cases of students who were placed on suspension or dismissed for misconduct or academic non-performance (as defined in Section II) and thereby prohibited by the University from registering during such a three-semester or greater period, as governed by Policies 6-100-III-K or 6-400. Readmission for such students is described in Section III-F above. This provision does govern in cases in which a student was merely placed on warning or probation for misconduct or academic non-performance, with continuing eligibility to register (per Policies 6-100-III-K or 6-400), and then chose not to register for a three-semester period. Such a student will thereafter be ineligible to register, and if the student wishes to return, must apply for readmission under III-F.

J. Academic Advising Center.

1. As more fully described in Policy 6-101, all undergraduate students admitted to the University will be initially enrolled in Academic Advising Center until they declare a major or are accepted into a specific degree-granting college or department of the University.

K. College, Department, and Program Admission Criteria.

1. Admission (or readmission) to the University as a freshman or transfer student, or for seeking an additional degree, pursuant to Sections III-D to III-G above, is not to be construed as assuring acceptance into a specific major, minor, certificate or other structured course of study offered within the University. Pursuant to Policy 6-101- III, departments or other academic units within the University which administer such majors, minors, certificates or other structured courses of study may establish for them special admission criteria and standards in addition to the existing general requirements for admission and/or maintenance of good standing for the University at large. When such special criteria and standards have been established, they are published in the manner described in Policy 6-101 (See also Policy 6-500). Applicants for University admission who are also interested in admission to any such specific course of study should consult those published descriptions of special criteria and standards.

L. Non-Matriculating Applicants.

1. Applicants interested in taking credit-bearing courses at the University but who do not wish to pursue a degree or apply for formal matriculation may be admitted as a non-matriculated student.
2. Summer-only non-matriculated status is available for students who are enrolled at another accredited institution who want to take credit-bearing courses at the University with credit transferable to their home institution. To be eligible, applicants for summer-only status must: a. Have completed at least one term at their home institution and be in good academic standing (as defined in Section II above) at that institution; b. Submit a transcript from their current home institution; and c. Submit a completed application and applicable fees to the Office of Admissions by the appropriate deadline. (See Section III-B-2)
3. All other non-matriculating applicants must:

- a. Have (i) graduated from high school three or more years prior to the registration term or, (ii) be accepted into a University-sponsored certificate program;
- b. Be in good academic standing (as defined in Section II above) at the most recently attended accredited (or recognized non-U.S.) institution;
- c. Submit an official transcript from the most recently attended accredited (or recognized non-U.S.) institution; and
- d. Submit a completed application form and applicable fees to the Office of Admissions by the established deadline. (See Section III-B-2).

M. High School University Program (Dual Enrollment).

1. Purpose. The High School University Program (HSUP) is a dual enrollment program offered by the University for high school sophomores through seniors who want to take advanced courses not available in their high school.
2. Eligibility and application process. An applicant for the HSUP Dual Enrollment must:
 - a. Successfully complete ninth grade;
 - b. Be enrolled in a Utah high school (or home-schooled);
 - c. Meet the minimum GPA requirement developed by the Credits and Admissions Committee (as described in Section III-A-3 above);
 - d. Submit the HSUP application and applicable fees by the established deadline (determined by the Office of Admissions);
 - e. If a home schooled student, also provide a list of high school level courses completed and meet the minimum ACT or SAT score requirement developed by the Credits and Admissions Committee (as described in Section III-A-3 above); and
 - f. If an international student attending a Utah high school on a visa that permits university enrollment, also document English language

proficiency with the requisite score on an approved test or meet one of the exceptions approved by the Credits and Admissions Committee. The approved English language proficiency tests and the minimum required test scores are developed by the Credits and Admissions Committee (as described in Section III-A-3 above).

3. Restricted admission. HSUP Dual Enrollment students are ordinarily restricted to enrollment in lower-division (i.e., 1000- or 2000-level) courses. Registration for any course above that level must be pre-approved by the appropriate University entity (i.e., the department or other course-offering unit responsible for the course).

Sections IV- VII are for user information and are not subject to the approval of the Academic Senate or the Board of Trustees. The Institutional Policy Committee, the Policy Owner, or the Policy Officer may update these sections at any time.

IV. Policies/ Rules, Procedures, Guidelines, Forms and other Related Resources

A. Policies/ Rules.

1. Interim Rule R6-404C

B. Procedures, Guidelines, and Forms. [*reserved*]

C. Other Related Resources. [*reserved*]

V. References

- A. Utah Board of Higher Education Policy R461: Access, Admission, and Articulation

VI. Contacts

The designated contact officials for this Regulation are

- A. Policy Owner(s) (primary contact person for questions and advice): Vice President for Student Affairs

- B. Policy Officer(s): Senior Vice President for Academic Affairs and Senior Vice President for Health Sciences

See Rule 1-001 for information about the roles and authority of policy owners and policy officers.

VII. History

Revision History.

- A. Current version. Revision 16

1. Approved by -- Academic Senate ~~February 4, 2013~~[April 11, 2023](#), and Board of Trustees ~~February 12, 2013~~[June 13, 2023](#), with effective date of ~~February 12, 2013~~[August 15, 2023](#).

2. Legislative History

3. Editorial Revisions

- ~~a. Editorially revised [date] to move to current regulations template.~~
- ~~b. Editorially revised [date] to replace references to the State Board of Regents with the Utah Board of Higher Education~~
- ~~c. Editorially revised April 1, 2022 to replace gender-specific language~~
- ~~d. Editorially revised February 10, 2017: The name "Academic Advising Center" was substituted for the name "the University College" in multiple instances, and the term "Academic Standards" was substituted for the term "Scholastic Standards" in one instance. As approved by the Institutional Policy Committee as an editorial correction for this and several other policies (see explanation).~~

- B. Previous versions.

[1. Revision 16. Effective Date February 12, 2013](#)

[1.2. Revision 15. Effective Date. July 9, 2009](#)

[2-3.](#) Revision 14. Effective Date. July 1, 2009

a. Legislative History for Revision 14.

[3-4.](#) Revision 13. Effective May 16 2005.

a. Legislative History Revision 13

[4-5.](#) Revision 12. Effective October 14, 2002

[5-6.](#) Revision 11. Effective March 14, 2000

[6-7.](#) Revision 10. Effective December 27, 1999

[7-8.](#) Revision 9. Effective October 26, 1999

[8-9.](#) Revision 8. Effective July 13, 1998.

C. Renumbering

1. Renumbered from Policy and Procedures Manual 9-6.