

## Memorandum

To: Stephen Hess, Chief Information Officer  
From: Kevin Taylor  
Date: October 7, 2009  
RE: Proposed University Rule 4-002 (P2P compliance with the HEOA Act)

Attached for your consideration and approval is a proposal for a new University Rule 4-002 which brings the University into compliance with illegal file sharing provisions of the Higher Education Opportunity Act.

The Rule has been reviewed by the University Institutional Policy Committee (IPC), the Information Technology Council, the Office of General Counsel, and the campus Privacy and Security Office.

If you approve of this proposal, it will then be forwarded to the Academic Senate Executive Committee for its review. In accord with University Policy 1-001, the Executive Committee will make a determination as to whether or not this rule has academic impact and will forward it to the Academic Senate either for formal approval or information purposes. That processing by the Senate will be the final step in the approval process. (As a University Rule, it is not submitted to the Board of Trustees for approval).

It is proposed that this rule become effective upon completion of processing by the Senate.